Academic Technology Committee
November 7, 2018
Minutes

Present: J. D'Agostino, H. Ma, M. Heller, A. Hoyt, J. Singer, H. O'Connor, S. Zurek, K. Barry, D. Vonder Heide, J. Apa, T, Moy, B. Youngberg, E. Edejer, F. Kaefer, K. Thomas, C. Dickman, D. B. Montes, T. Walker, J. Horowitz, D. Garbarski, R. McNees, M. Thibeau

Review of Membership and Charge

Technology Updates from ITS (Montes)

* Most notable changes of the past year were the migrations/eliminations: OneDrive, Kaltura, etc.
* Regarding Opinio, a working group has been evaluating survey tools over the past year and will make a recommendation to the ITS Steering Committee about a new university-wide solution. Will not require adoption by all schools, but should improve efficiency.
* Looking at installing voice recognition system, Parlance, to replace switchboard. This will be available for testing over Christmas break. (DV)
* We now have "E5 contract" with Microsoft. Includes security items like two-factor authentication.(DV)
* Council for Student Success has a subgroup to review communication to students. Students feel inundated by communication of all kinds from the university, and this group will review and make recommendations.
* Sakai:
    ○ Upgrade to Sakai version 12 in Summer 2019. It will not be as dramatic as the upgrade to version 11. A project team across the university will be formed; some members of ATC may be interested.
    ○ Sakai project sites that haven't been used in over a year will be flagged for deletion and owners contacted to see if they should be maintained.(TW)

    ○ Question: is there a way to maintain project sites for the long-term, or is there a preferred way to maintain documents? It's a manual process, so it will just get flagged in a spreadsheet.

    ○ Question: What about Sharepoint sites? Answer: ITS is working on governance and support for this.

ITS Workload Requests Related to Teaching and Learning (Montes)

* Montes described the ITS Governance process including the role that ATC, ISAC and the Project Review Board play in providing information to the IT Executive Steering Committee, which then makes decisions regarding the prioritization and scheduling of IT initiatives. The process will be refined to define who would be providing resources for each project. Ultimate goal is to present all requests at the same time to the Steering Committee.
    ○ Question: Where in this stage is there some ability to provide feedback back to requestor? Answer: ATC may be the place that this can happen. They will pull together

some information from ITS, and then hopefully ATC can give their feedback. Example is the clicker review process that was driven by faculty and the representation on the ATC.
○ Question: What is the timeline/number of requests? Answer: Depends on source. Some questions department-specific other requests come in from the vendor directly on behalf of a faculty member or department.
○ Question: Should it come with department chair support? Answer: Not really a procedure yet, so they are happy to follow whatever Academic Affairs would like. Also there may be a need to review vision/mission fit.

ATC Members Reporting Process

Members reported on how they share ATC information with their academic units. This has included sharing meeting minutes and reporting at faculty/staff meetings.

Other Business

Next Meeting: Tuesday, December, 4th, 1-2pm, Cuneo 410

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